|  |  |  |
| --- | --- | --- |
| **TITLE:**  **Community child protection** **– Kenya Country Office** | | |
| **TEAM/PROGRAMME: Programme Operations** | **LOCATION: Dadaab** | |
| **GRADE**: TBC | **CONTRACT LENGTH: 6 MONTH** | |
| **CHILD SAFEGUARDING: (select only one)**  Level 3:  the post holder will have contact with children and/or young people *either* frequently (e.g. once a week or more) or intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff. | | |
| **ROLE PURPOSE:** The community child Protection and GBV volunteers will be based in the wards under Dadaab sub-county and will be in charge of case identification, referral and initial registration of cases of abuse and violence against boys, girls, men and women in the local communities. They will work closely with the respective local authorities such as the chief, ward administrators and the area advisory council under the guidance of the department of children service. | | |
| **SCOPE OF ROLE:**  **Reports to: CP Officer**  **Staff reporting to this post:** None | | |
| **KEY AREAS OF ACCOUNTABILITY :**   * Manage and support the individual case management through BIA & BID development processes in the field offices, * Community mobilization, training of and collaboration with the AAC unit in the respective wards. * Case identification, initial registration and trend monitoring of child protection and GBV incidences in the host community. * Weekly reporting and referral of cases. * Child friendly spaces attendance monitoring. * Produce timely progress reports, including both quantitative and qualitative information, on Child Protection activities and input into regular situation reports, monthly and quarterly reports * Identify and refer vulnerable cases (children and families) following internal SC criteria and established interagency referral systems. * Conduct community mobilization and sensitization activities to raise the profile of Save the Children work and Child Protection issues in Dadaab. * Conduct assessment to UAMs and Separated children as requested. * Document BIDs and identify possible durable solutions. * Respond to cases with protection concerns including conducting home visits and follow up at Ward level. * Report daily all child protection issues identified and information collected on children in the ward and report to the CP/BID officer. * Propose ad hoc and culturally friendly activities for children based on their needs. * Provide regular information/feedback to children and families on services available. * Establish link and Work closely with existing community structures and especially the CWC in identifying and providing support for vulnerable children. * Conduct/ensure regular follow-up visits to monitor the rehabilitation and reintegration of beneficiaries. * Represent SC at field level, with professionalism, honesty and commitment. * Propose to CP/BID officer the most appropriate methodology for dealing with children& women, in agreement with local custom. * Assist the Child Protection Officers in carrying out interviews with children and provide translation/interpretation services including Sign Languages. * Assist in the interpretation of sign languages as used by children with special needs. * Perform any other duties that will be assigned to you by CP/BID officer and other managers. | | |
| **BEHAVIOURS (Values in Practice**)  **Accountability:**   * holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values * holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.   **Ambition:**   * sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same * widely shares their personal vision for Save the Children, engages and motivates others * future orientated, thinks strategically and on a global scale.   **Collaboration:**   * builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters * values diversity, sees it as a source of competitive strength * approachable, good listener, easy to talk to.   **Creativity:**   * develops and encourages new and innovative solutions * willing to take disciplined risks.   **Integrity:**   * honest, encourages openness and transparency; demonstrates highest levels of integrity | | |
| **QUALIFICATIONS EXPERIENCE AND SKILLS**  **Essential**   * Graduate degree in social work / social sciences or equivalent or Diploma in relevant discipline with one-year experience. * Good communication skills with fluency in written and spoken English and Kiswahili * Demonstrated ability to handle to a large protection caseload * Good IT skills including the use of Word and database software * Demonstrable ability to adapt to changing programme priorities and emergency priorities that may arise * Strong self-starter, able to take initiative and adapt to changing circumstances and priorities * Positive attitude towards community work with emphasis on the ability to learn from communities and support innovative approaches to problem solving * Commitment to Save the Children’s Child Protection Policy   **DESIRABLE:**   * Experience and skills in management of staff * Strong understanding and experience of Case management process * Experience in designing and facilitating training sessions * Experience in working in an insecure environment * Experience in documenting and presenting BID cases in an interagency panel | | |
| **Additional job responsibilities**  The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience. | | |
| **Equal Opportunities**  The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures. | | |
| **Child Safeguarding:**  We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse. | | |
| **Safeguarding our Staff:**  The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy | | |
| **Health and Safety**  The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures. | | |
| **JD written by: H.A** | | **Date: 16TH JAN 2024** |
| **JD agreed by:** | | **Date:** |
| **Updated By:** | | **Date:** |
| **Evaluated:** | | **Date:** |