***The following provides guidance on development of role profiles. This guidance should be used when completing the template. (Please use font Gill Sans MT size 11)***

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| **TITLE: PHC/RH /BHI Officer** |
| **TEAM/PROGRAMME:** Health  | **LOCATION: Walgak (Akobo West)** |
| **GRADE**: 4 | **CONTRACT LENGTH: 11 Months**  |
| **CHILD SAFEGUARDING: (select only one)**Level 3:  the post holder will have contact with children and/or young people *either* frequently (e.g. once a week or more) or intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff. |
| **ROLE PURPOSE:** The Job holder will primarily Contribute to the successful implementation of Health sector transformation project (HSTP) in Akobo County, Lot 7 Funded by MDTF/World Bank Through UNICEF and led by the National Ministry of Health (MoH), Republic of South Sudan. The functions of the PHC/RH/BHI Officer shall include Developing and implementing capacity building in areas of Primary Health care (PHC), Reproductive Health (RH) and Boma Health Initiative (BHI) across Akobo East and Akobo West. Thet PHC/RH/BHI officer in coordination and collaboration with Akobo County Health Department will provide technical support in all aspects of Planning, Coordination, implementation, monitoring and reporting of health sector (mobile, outreach and static) activities in Akobo County. The Job Holder Reports to HSTP project Manager. |
| * **SCOPE OF ROLE:**

**Duty station:** Akobo East (30%), Walgak-Akobo West (70%)**Reports to:** HSTP project manager **Role Internal Interaction:** Medical Logistician, HMIS officer, **Role Interaction County Health department:** County Health Director, County Health Team, PHCC and PHCU In-charges, BHT. |
| **Key responsibilities** **Effective Health Project/Program implementation** * Planning and implementing integrated outreach clinics (ANC, under-five, EPI) in communities, IDPs and affected communities in collaboration with nutrition teams
* Print, distribute and ensure utilization and compliance with Health policies, standards and guideline stipulated by the national Ministry of Health (MoH) and WHO in MNH, IMNCI, BHI.
* Assist the County BHI supervisor in selection, training, deployment and monitoring BHTs including BHWs and supervisors in Akobo County.
* Lead community sensitization and mobilization on health interventions.
* Assist the County Health Director in training of community workers and health facility staff in key intervention areas of; BEmONC, CMR, IMCI, BHI, EPI, IPC, disease outbreak, Emergence preparedness and response.
* Work with vaccinators and BHWs in tracking defaulters from the immunization program and scheduling outreach clinics
* Facilitate weekly CME sessions with health facility staff on key interventions areas including rational use of drugs, medical documentation, reporting, management of obstetric complications, adherence to infection prevention and control practices
* Use HMIS data on forecasting of medical supplies, requisition and last mile delivery to health facilities.
* In collaboration with medical logistician, conduct monthly and quarterly inventory of pharmaceutical and medical supplies at County medical stores and health facilities.
* Train Health Workers on rational prescription of drugs

**Management and Coordination** * Oversee the technical aspects of the implementation and coordination of PHC/RH/BHI program in Akobo County.
* Develop weekly and monthly activity plans for RH, BHI, PHC activities in collaboration with the CHD and nutrition teams
* Coordinate day to day RH and PHC, RH, BHI activities integrated with nutrition activities.
* Represent SCI at County health and nutrition coordination, health working groups and humanitarian forums.
* Organise and participate Joint Health and humanitarian assessments and Joint support quarterly Supportive supervision with county health departments.
* Plan and participate in monthly and quarterly HSTP review meeting.
* Build a positive working relationship with local Communities, local government, the CHD and other local IPs.

**Monitoring and Reporting** * Support the Health facility In-charges, BHIs supervisors through supportive supervision, on-job coaching and mentorship on facility management, Micro-planning, pharmaceutical inventory, HMIS reporting.
* Conduct monthly clinical assessments and IPC assessments using checklists and quality benchmark tools in ensuring adherence to standard operating procedures in delivery of health services in health facilities
* Facilitate facility-based data review meetings with health facility staff in collaboration with the County HMIS, M&E officers and CHD in tracking performance against key service delivery indicators
* Develop and track Implementation plans including logistic, procurement, monitoring and capacity building plans.
* Support the M&E officer in ensuring quality data collection and reporting from all supported health facilities and transmission to weekly IDSR & EWARNS and Monthly DHIS2 reporting platforms.
* Ensure timely and quality weekly, monthly and quarterly reporting on HSTP project activities and HMIS indicator progress.
* Facilitate development of case studies, success stories and documentation of best practices in project implementation
* Support the HSTP PM in preparing presentations and participate in health program and HSTP project review meetings with SCI Health technical teams, CHD and donors.
* Support the health facilities and medical logistician in tracking consumption status of tracer medications, submission of monthly consumption reports
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| **BEHAVIOURS (Values in Practice**:**Accountability:*** Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
* Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

**Ambition:*** sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
* widely shares their personal vision for Save the Children, engages and motivates others
* Future orientated, thinks strategically and on a global scale.

**Collaboration:*** builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
* values diversity, sees it as a source of competitive strength
* Approachable, good listener, easy to talk to.

**Creativity:*** develops and encourages new and innovative solutions
* Willing to take disciplined risks.

Integrity:* honest, encourages openness and transparency; demonstrates highest levels of integrity
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| **QUALIFICATIONS** Diploma/bachelor’s degree in nursing, Midwifery/Clinical Medicine or Public Health.**Experience and Skills*** Experience of at least 3-5 years working in PHC settings, reproductive health and community health services including BHI.
* Clinical experience on Child health and Reproductive Health,
* Certified trainer in BEMONC, CMR, PMTCT, IIP and IMNCI
* Work experience in humanitarian emergencies
* Work experience in an (International) Non–Governmental Organization ((I)NGO)
* Experience in conducting Health and Humanitarian Needs assessment
* Work experience in developing capacity for Health Workers, developing and implementing project work plans
* English language skills and fluency in Arabic will be an added advantage
* Good knowledge of quality standards and quality controls related to medical practice.

**Essentials:*** Good oral and written reporting, writing and facilitation skills in English.
* Experience working in humanitarian response
* Excellent communication and teamwork skills
* Proficient in Microsoft i.e. Windows/word/excel/PowerPoint
* Very good in identifying case studies and reporting stories
* Cross cultural understanding / sensitivity
* Willingness to travel and operate in basic conditions.
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| **Equal Opportunities** The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures. |
| **Child Safeguarding:**We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse. |
| **Health and Safety**The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures. |
| **JD written by: Area One Health PM** | **Date:19/08/2024** |
| **JD agreed by: Health TA**  | **Date:** |
| **Updated By:** | **Date:** |
| **Evaluated:** | **Date:** |