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| **TITLE:**  RovingAnticipatory Action Adviser | | |
| **REPORTS TO:** Deployment Manager\ Head of Anticipatory Action | **LOCATION:** International, including remote and insecure locations | |
| **GRADE**: 3 | **CONTRACT LENGTH:** one year | |
| **CHILD SAFEGUARDING:**  Level 3:  the post holder will have contact with children and/or young people either frequently (e.g. once a week or more) or intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting the country programs; or because they are responsible for implementing the police checking/vetting process staff. | | |
| **ROLE PURPOSE:**  Save the Children has developed a framework for Anticipatory Action that aims to prevent and reduce the impact of predictable crises on children so that they can survive, learn, and be protected. To do this, we will develop our culture, practice, and partnerships to enable SC and the communities we work with to proactively anticipate, plan for, and respond earlier to protect children from predictable hazards, while also influencing and supporting governments, donors, and the broader international community to adopt anticipatory action best practices for children.  This position will support this wider vision as a part of the Global Humanitarian Surge Platform and the Anticipatory Action team.  As part of our humanitarian ambition and 2030 global strategy, Save the Children has implemented the Global Expertise and Humanitarian Surge Platform (GEHSP) to further improve the efficient deployment of high-quality surge staff to provide technical support and directly deliver our Humanitarian Responses and in collaboration with SCI partners. This role will be available for deployments to support Save the Children teams in quickly developing and implementing humanitarian response, preparedness, and anticipatory action.  In line with the SCI’s Global Framework for Anticipatory Action (AA), the Roving AA Advisor will play a crucial role in supporting Save the Children's humanitarian efforts by providing expert guidance on anticipatory action strategies, policies, and practices. The role involves working collaboratively with country and regional offices to enhance their capacity to anticipate and respond to humanitarian crises, thereby reducing the impact of disasters on vulnerable children and communities. The Adviser will be a key resource in ensuring that global priorities related to anticipatory action are effectively integrated into Save the Children's programs worldwide. | | |
| **KEY AREAS OF ACCOUNTABILITY**  **Strategic and Technical Expertise:**   * Stay updated with the latest trends and developments in anticipatory action, early warning systems, emergency preparedness planning, and disaster risk reduction to provide expert and timely advice to country and regional offices. * Advise on the design and implementation of anticipatory action strategies, ensuring alignment with Save the Children's global priorities, framework and standards. * Encourage and ensure that Save the Children anticipatory action tools and guidance are widely disseminated and efficiently used as appropriate. * While on deployment, actively engage with national and sub-national level policy and planning for anticipatory action and broader disaster risk management and ensure that Save the Children anticipatory action planning is developed in coordination and collaboration with key authorities and agencies.   **Planning and Management**   * Provide technical assistance to country and regional offices in the design, implementation, and monitoring of anticipatory action programs. * Facilitate and/or lead design of early action plans/protocols for country offices including as part of the emergency preparedness planning process by undertaking identification/analysis of priority hazards/risks, stakeholder analysis, risk monitoring mechanism and strengthening readiness of planned early action intervention. * Support country teams to establish triggers, identify risk monitoring tools, developing a functional risk monitoring system and the decision-making process including roles and responsibilities. * Ensure engagement across relevant operational and technical teams as well as with national/local authorities and local partners as relevant. * Support country team to develop and/or implement national and community-based risk assessment and planning. Explore and establish key partnership opportunities to ensure timely forecasting of risks and impacts.   **Capacity building**   * Collaborate with country and regional teams to assess their readiness for anticipatory action and identify capacity-building needs. * Design and/or deliver trainings, wherever possible in partnership with other stakeholders, to Save the Children staff and partners on Anticipatory Action and/or one of its components. * Represent Save the Children in existing Inter-Agency coordination mechanism for AA and help define a clear role for future engagement.   **Proposal Development and Fundraising**   * Design or support design of concepts and proposals for anticipatory action in line with the internal (Humanitarian Fund) or donor requirements * Engage with donors to assess interest in financing anticipatory action and explain SC’s approach and added value globally and as it relates to the particular context. * Ensure program design incorporates Save the Children principles of localization, child cantered approaches and child engagement and child safeguarding.   **Monitoring, Evaluation and Learning**   * In line with Save the Children MEAL Framework for AA – help establish the monitoring mechanisms, monitor implementation of AA program or ongoing system for AA to identify areas of learning. * Document experience of SC and partners in implementing AA projects and conduct/manage evaluation or review of AA projects in close coordination with MEAL and AA team.   **Knowledge Sharing and Networking**   * Foster a culture of learning and knowledge-sharing within Save the Children's humanitarian community, by facilitating exchange of best practices, lessons learned, and case studies related to anticipatory action. * Represent Save the Children in relevant external forums, networks, and conferences to contribute to the advancement of anticipatory action methodologies. * General: * Comply with Save the Children policies and practices with respect to child safeguarding, code of conduct, health and safety, equal opportunities, and other relevant policies and procedures. | | |
| **COMPETENCIES FOR THIS ROLE:**   1. **LEADING AND INSPIRING OTHERS**   Demonstrates leadership in all our work, embodies our values and articulates a compelling vision to inspire others to achieve our goals for children.  **Level required: Accomplished**   1. **DELIVERING RESULTS**   Takes personal responsibility and holds others accountable for delivering our ambitious goals for children, continually improving own performance or that of the team/organization  **Level required: Leading edge**   1. **PROBLEM SOLVING AND DECISION MAKING**   Takes effective, considered and timely decisions by gathering and evaluating relevant information from within or outside the organization.  **Level required: Leading edge**   1. **COMMUNICATING WITH IMPACT**   Communicates clearly and confidently with others to engage and influence; promotes dialogue and ensures timely and appropriate messages, building confidence and trust with others.  **Level required: Accomplished** | | |
| **QUALIFICATIONS AND EXPERIENCE**  **Essential**   * 3-4 years experience working in an emergency response contexts or fragile states, ideally including time with Save the Children * Demonstrated knowledge and experience of anticipatory action, emergency preparedness and disaster risk reduction. * Solid understanding of key components of anticipatory action and familiarity with Save the Children’s approach of anticipatory action. * Experience of design and development of Early Action Protocols and Risk Monitoring System * Previous experience of designing and facilitating emergency preparedness, DRR and AA trainings or capacity building initiatives * Ability to convene a range of experts and stakeholders to plan for Anticipatory Action and recognised management role in relevant technical areas at both field and country level. * A general appreciation of the issues concerning the NGO sector, both development and humanitarian issues. Credibility to lobby, influence and represent Save the Children at all levels. * Good analytical skills and effective negotiator with the ability to positively influence cross-departmental and cross-sector working. * Commitment to and understanding of Save the Children’s aims, values, and principles including rights-based approaches. * Ability to work within a team.   **Desirable**   * Solid experience in more than one of the Save the Children priority sectors: education, protection, and emergencies. * Fluency in French, Spanish, Portuguese, Arabic or Swahili. | | |
| **Additional job responsibilities**  The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience. | | |
| **Equal Opportunities**  The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures. | | |
| **Child Safeguarding:**  We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse. | | |
| **Safeguarding our Staff:**  The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy. | | |
| **Health and Safety**  The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures. | | |
| JD written by: Lisa Butenhoff | | **Date:** |
| **Reviewed by: Mim Pornprapunt\Mays Al Halawani** | | **Date:** |
| **JD agreed by: Nicola Upham** | | **Date:** |
| **Updated by:** | | **Date:** |
| **Evaluated:** | | **Date:** |