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| **Outreach Assistant (Nutrition- Maternity Cover) -Humanitarian Kenya Country Office** |
| **TEAM/PROGRAMME:** Program Operation. | **LOCATION**: Wajir.  |
| **GRADE**: 4 | **POST TYPE:** National  |
| **Child Safeguarding:** Level 3 - the responsibilities of the post may require the post holder to have regular contact with or access to children or young people |
| **ROLE PURPOSE:** Save the Children has been implementing nutrition programmes in Wajir County for more than 10 years, with a progressive focus on health system strengthening approaches, particularly since the devolved government system was put in place. Save the Children, through BHA funds intends to mount an immediate response to mitigate the situation and to cushion the vulnerable population affected by the drought. The overall objective of this project is to increase access to nutrition sensitive recovery interventions for pregnant women and children in Wajir. The Nutrition Assistant, will be part of the County health and nutrition response team and will play a critical role in scaling up lifesaving health and nutrition interventions for children and pregnant women in the targeted sub-counties.  |
| **SCOPE OF ROLE:** **Reports to:** Nutrition Officer.**Dimensions:** Save the Children has been operational in Kenya since the 1950s, providing support to children through developmental and humanitarian relief programmes delivered both directly and through local partners. Current programming focuses on child protection, child rights governance, education, health, HIV/AIDS, livelihoods, nutrition and WASH. In 2012, as part of a global reorganization process, Save the Children combined the programmes of SC UK, SC Canada and SC Finland to create a single operation in Kenya. In Feb 2014, we completed a second transition, which saw us join forces with the British INGO, Merlin, and merge their health and nutrition programmes with our own. Save the Children now has an operational presence in Bungoma, Dadaab Refugee Camp, Garissa, Mandera, Turkana and Wajir and we work through partners in many other parts of the country. We employ nearly 300 staff and will have an operating annual budget in 2016 of approximately US$20 million.**Staff directly reporting to this post:** None |
| **KEY AREAS OF ACCOUNTABILITY:****Programme Implementation*** Support day to day implementation of integrated health and nutrition outreach services that entails; WASH activities, health, nutrition and child protection issues.
* Conduct health education, hygiene promotion and disseminate child protection messages during field activity
* Support mass screening, joint supervision with DOH in the targeted sub-counties.
* Prepare and submit field trip reports, take part in the development of weekly reports
* Perform other duties as assigned by the supervisor
* Plan and prepare project activities , sign TOR prior activity implementation.
* support baby friendly community initiatives (BFCI) IMAM surge and mother led MUAC.
* Coordinate regular health and nutrition program assessments to identify opportunities for expansion and improvements in program effectiveness, efficiency and efficacy.
* Lead on capacity building of community health volunteers (CHVs) and community Health extension (CHEWs) worker in various topic in health and nutrition.
* Supervise Maternal Infant and Young Child programme conducted by CHEWs and CHVs.
* Support CHVs to conduct screening and referral for pregnant women and children with malnutrition and to carry out follow up and tracing.
* Support sensitisation and on the job mentoring of Community Health Extension Workers (CHEWs)/health facility in-charges on various health and nutrition to topics.
* Support the DOH to Carry out Social Behaviour Change Communication on maternal, infant and young child nutrition.
* Work collaboratively to integrate the health and nutrition program with other sectors where appropriate, particularly with WASH, FSL and Protection.
* Work with the Monitoring, Evaluation, Accountability and Learning (MEAL) team and other nutrition and health staff for monitoring and evaluation of project activities especially those related to nutrition emergency response work within the project, including preparation of monitoring reports, documents and lessons learned.
* Submission of activity reports.
* Carry out regular health facility and group monitoring visits and facilitate and attend facility review meetings to provide support.
* Prepare payment at the end of the project activity
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| **COMPETENCIES**1. **LEADING**
* Delivering Results: Takes personal responsibility and holds others to account to deliver our ambitious goals for children, continually improving own performance or that of the team/organisation.
* Developing Self and Others: Invests time and energy to actively develop self and others to help realise their full potential, and to build the organisation’s capability for the future.
1. **THINKING**
* Innovating and Adapting: Develops and implements innovative solutions to adapt and succeed in an ever – changing, uncertain work and global environment.
* Applying Technical Expertise: Applies the required technical and professional expertise to the highest standards, promotes and shares best practices within and outside the organisation.
1. **ENGAGING**
* Working effectively with others: Works collaboratively to achieve shared goals and thrives on diversity of people and perspectives. Knows when to lead and when to follow and how to ensure effective cross- boundary working.
* Communicating with Impact: Communicates clearly and confidently with others to engage and Influence, Promotes dialogue and ensures timely and appropriate messages, building confidence and trust with others.
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| **QUALIFICATIONS AND EXPERIENCE****Essential*** Degree in Nutrition and Dietetics from a recognised institution, Registered with KNDI
* Minimum 1 years of relevant professional work experience in health and nutrition programming in Humanitarian context.
* understanding of the MOH and county health departments
* Effective working relationships with stakeholders from government agencies and opinion-leaders.
* Experience in training and capacity building.
* Strong leadership and interpersonal skills.
* Demonstrated ability to build and maintain relationships with a wide array of organizations
* Excellent written and oral communication skills.

**Desirable*** Female Candidate are encouraged to Apply
* Good knowledge of the nutrition and health field.
* Good presentation and persuasion skills.
* Experience of policy research, having written and published policy reports and briefings and evaluating evidence of their impact.
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| **Date of issue: Author :**  |