***The following provides guidance on development of role profiles. This guidance should be used when completing the template. (Please use font Gill Sans MT size 11)***

|  |
| --- |
| **TITLE: Child & Youth Participation and DRRCA Community Mobilizer** |
| **TEAM/PROGRAMME:** OPERATIONS | **LOCATION:** Maban |
| **GRADE**: 5 | **CONTRACT LENGTH:** 7 Months (with possibility of Extension based on satisfactory Performance and Fund) |
| **CHILD SAFEGUARDING:** Level 3:  the post holder will have contact with children and/or young people *either* frequently (e.g. once a week or more) or intensively (e.g. four days in one month or more or overnight) because they work for a country program; or are visiting country programs.  |
| **ROLE PURPOSE:** The community Mobilizer will be working closely with the community leaders, parents, PTA/SMCS, Head-teacher of the schools. Collaborate and directly link SCI office with community leaders, county Authorities especially RRC, Department of Child and social welfare, community leaders and other key project stakeholders.  He/She will ensure stakeholders are mobilized and inform about a planned meeting, trainings and event. Where applicable depending on the time limit. The community engagement and participation assistant(Mobilizer) will support the Disaster Risk Reduction/climate adaptation, Child Participation and Child Right Governance(CPCRG) officers in following up and ensuring that the Social Advocacy Team(groups), DRR clubs and youth groups are mobilized and well informed about their activities in the school. As designated by the Education programme Coordinator, he/she will lead in the mobiliation compaigns and Sounding flooding early warning to the community. He/she will timely develop individual work plans, write and timely submit quality reports at different reporting intervals. He/she together with project officers and other project team support PTA/SMC and head-teachers in developing child and school based SAT and DRRCA improvement plan. Support in target distribution of DRRC and SAT related school supplies together with DRR and CPCRG project officers.  |
| **SCOPE OF ROLE:** **Reports to:** Child participation and Child Rights Governance Officer.**Staff reporting to this post: 0****Direct: 0****Indirect : 0****Budget Responsibilities: 0** |
| **KEY AREAS OF ACCOUNTABILITY :** 1. **Community engagement, participation and awareness on DRRCA and social advocacy and protection.**
* Hold community sessions and meetings to educate the community of the usage and
* advantage of using school and safe guiding of facilities, ownership of schools and participation in parent meetings call for by the PTA/SMC or school administration.
* Mobilize project stakeholders for training and meetings.
* Distribute DRRCA and SAT IEC materials for usage in schools and disseminate this widely into the community ensuring wide coverage.
* Collaborate with Youths associations, local government authorities at county and payam level and with the respective communities in the awareness creation on social advocacy and DRRCA interventions.
1. **Plan, prepare and deliver high quality information to the community leaders, parents and key education stakeholders on community engagement.**

*Deliverables** Mobilize stakeholders for SAT and DRRCA related meetings and Training sessions.
* Effective use is made of audio, video, information and communication technologies and participatory mobilization methodologies to achieve desired outcome.
* Support in SAT and DRRC data collection from schools,Youth associations , children clubs and training and share it POs.
* Together with project officers organize awareness raising session by setting the ground and venue ready before participants arrive to the venue.
* Write community engagement and mobilization report as well collect and record data from awareness sessions conducted.
1. **Monitor SAT and DRRC activities in schools and community.**

*Deliverables** Regular and frequent visit to schools, county education office in order to coordinate, lead and support team work, collect information and feedback for decision making..
* Support POs in networking with various community structures and youth association including Maban flood committee.
1. **Administration:** **Mobilize and participate in staff and community meetings, trainings and distribution of SAT and DRRCA supplies**.

*Deliverables** Accurate and useful weekly overall community engagement and participation progress reports are provided to the project officers. Any issues of concern are raised in a timely manner and should be raised verbally during regular, semi-formal updates.
* Together with project teams participate in assessements during an on set of disaster and child participation.
* Contribute input and support interaction with PTA/SMC, community leaders, youth and women associations and learners in school in a constructive way.

**E. Other Duties*** Provide written and concise reports for all the training mobilization and community outreach activities done or not conducted.
* Provide monthly reports to the Project Officers on all community engagement and participation activities undertaken
* Perform any other tasks as required by line manager or technical manager.
* Comply with all relevant Save the Children International policies and procedures with respect to child protection, code of conduct, health and safety, security, equal opportunities and other relevant policies.
* Ensure PSEA is observe at all time in work place and at home.

**Documentation*** Together with project officers document key project proceses, lessons learnt and significant change stories to inform internal and external stakeholders on impact made by the project.

**Child Safeguarding*** Ensure that staff provide programme beneficiaries with ongoing, age-appropriate verbal or written information in relevant languages about the behaviour they can expect of staff and representatives, in line with the Child Safeguarding Policy and Code of Conduct; and how to raise concerns
* Ensure children and their communities are aware of conduct to expect of SC staff and how to raise concerns.
* Any other duties as assigned by the line manager.
 |
| **BEHAVIOURS (Values in Practice**) (**Section should not consist of Competencies as this are the standard Values in practice)****Accountability:*** holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
* holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

**Ambition:*** sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
* widely shares their personal vision for Save the Children, engages and motivates others
* future orientated, thinks strategically and on a global scale.

**Collaboration:*** builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
* values diversity, sees it as a source of competitive strength
* approachable, good listener, easy to talk to.

**Creativity:*** develops and encourages new and innovative solutions
* willing to take disciplined risks.

**Integrity:*** honest, encourages openness and transparency; demonstrates highest levels of integrity
 |
| **QUALIFICATIONS** * Diploma or certificate in relevant field preferably education, community development, development studies etc.

**EXPERIENCE AND SKILLS*** Experience of practical work with the community conducting training or meetings and experience in teaching is an added advantage.
* Good planning, organisation, mobilization and community engagement skills
* Good communication and interpersonal skills; including spoken, written and reading fluency in Arabic and English.
* Strong knowledge of Mabanese language is a must.
* Self-motivated and ability to work with little supervision
* Good interpersonal and communication skills
* Team player and flexible to take roles in supporting, PTA/SMC and school administration in school improvement plans.
* Knowledge of computer especially MS and spreed sheet.
* Respect for local culture and customs
* Familiarity with Child rights and education issues in Maban.
* Must be member of the community and can communicate in Mabanese and Arabic
 |
| **Desirable*** Experience in Maban and Upper Nile state of South Sudan.
* Motorbike driving licence is a **Must**
 |
| **Additional job responsibilities**The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience. |
| **Equal Opportunities** The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures as such Women are highly encouraged to apply. |
| **Child Safeguarding:**We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse. |
| **Health and Safety**The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures. |
| **JD written by:** Bilal Dandule Samuel | **Date:** 03/03/2023 |
| **JD agreed by:** PM-Zewdie Legesse | **Date:** 03/03/2023 |
| **Updated By:** Bilal Dandule Samuel | **Date:** 03/03/2023 |
| **Evaluated:** Igga Robert | **Date:** 03/03/2023 |