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| **TITLE:**  Humanitarian Advisor - Epidemiologist | | |
| **TEAM/PROGRAMME:** One Humanitarian Team | **LOCATION:** Centre - London, UK or any existing Save the Children International Regional or Country office worldwide | |
| **GRADE**: C, Mid-Senior Level | **CONTRACT LENGTH:** 1 year fixed term (extension subject to funding availability) | |
| **CHILD SAFEGUARDING:**  **Level 3 -** This post will be working in Regulated Activity providing unsupervised or regular or close contact with children. A Disclosure and Barring Service (DBS) enhanced check combining a barred list check, or equivalent overseas police check will be obtained for employees at this level. | | |
| **ROLE PURPOSE:**  Working closely with child public health technical sectoral teams, the epidemiologist will develop and implement an epidemiology strategy for Save the Children. Priority focus will be placed on scaling up epidemiological capacity across the movement, supporting the Health Informatics team in data management and analysis, and supporting the development of core child public health indicators and data elements to supporting decision-making in child public health programming. The role will also involve targeted support for Country Offices and Regional Offices for operational research. | | |
| **SCOPE OF ROLE:**  **Reports to:** Senior Humanitarian Advisor – Health Informatics  **Staff reporting to this post:** None  **Direct:** None  **Indirect:** None  **Budget Responsibilities:** None  **Role Dimensions**: Technical support to improve data practices and public health intelligence across a range of child public health subsectors, technical support for Regional and Country Office teams. Lead on the development of an epidemiology strategy for Save the Children. Support teams in developing and implementing measures for disease surveillance. | | |
| **KEY AREAS OF ACCOUNTABILITY:**  **HQ and Country Office technical support**   * Lead on the development and collaborative implementation of an epidemiology strategy for Save the Children * Support the prioritisation of areas of work and identification of expertise/profiles for a public health intelligence team. * Provide technical support to sector leads in humanitarian health, nutrition, WASH and other key sectors of relevance to child public health (e.g Child Protection, Education) in integrating epidemiological approaches into their routine work. * Strengthen epidemiological capacity among technical and operational teams for a wide range of topics within epidemiology through development and delivery of trainings, designing data models, conducting surveys, or supporting research activities. * Targeted support to Country Offices upon request * Support country programmes to develop and implement effective disease surveillance * Support Country and Regional offices in the design, development, implementation, and write-up of operational research activities. Work alongside SC Members as required.   **EHealth and Health Informatics**   * + - * Support the IMPACT (Save the Children’s DHIS2 Health Information Management System) team in ensuring data quality, integrity, and analytical usability.       * Help develop strategy towards data collection standardization.       * Conduct a variety of analyses using IMPACT and support HQ and Country Offices to analyse IMPACT data       * Support Country Offices using mobile data collection systems (e.g Kobo, ODK) on how to integrate these into IMPACT.       * Work collaborative with MEAL and data teams across Save the Children to align movement wide efforts in improved use of data for decision-making.       * Promote the highest standard of data protection measures to be upheld in HQ and Country Offices for all activities.   **Advocacy and representation**   * Linking closely with strategic and clinical networks, representing SC in external technical and advocacy initiatives and partnerships focusing on epidemic preparedness, alert and response, both from head office and via participation in workshops, conferences and other events * Represent SC as relevant at global meetings, workshops and working groups | | |
| **BEHAVIOURS (Values in Practice**)  **Accountability:**   * Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values * Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.   **Ambition:**   * Sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same * Widely shares their personal vision for Save the Children, engages and motivates others * Future orientated, thinks strategically and on a global scale.   **Collaboration:**   * Builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters * Values diversity, sees it as a source of competitive strength * Approachable, good listener, easy to talk to.   **Creativity:**   * Develops and encourages new and innovative solutions * Willing to take disciplined risks.   **Integrity:**   * Honest, encourages openness and transparency; demonstrates highest levels of integrity | | |
| **KEY COMPETENCIES**  **Generic Competencies:**   * + Developing self and others. Invests time and energy to actively develop self and others to help realise their full potential, and to build the organisation’s capability for the future   + Problem solving and decision making. Takes effective, considered, and timely decisions by gathering and evaluating relevant information from within or outside the organisation   + Innovating and adapting. Develops and implements innovative solutions to adapt and succeed in ever-changing and uncertain global and working environments   + Applying technical and professional expertise. Applies the required technical and professional expertise to the highest standards; promotes and shares best practice within and outside the organisation   **Technical Competencies:**   * + Technical expertise in applied epidemiology   + Proficient in using DHIS2   + Proficient in using Kobo/ODK   + Experience in data management, data collection, and surveys   + Experience with mobile data collection and visualisation software   + Proven practical skills with Epi-info, Excel, STATA or SPSS, Word, Powerpoint   + Solid experience in the design, planning, implementation, and evaluation of public health interventions in emergencies   + Solid understanding of how to conduct and analyse a vaccination coverage survey | | |
| **EXPERIENCE AND SKILLS**  **Essential**   * Formal training and experience in epidemiology * Excellent skills in data entry and management, and statistical analysis * Experience in managing and/or using DHIS2 * Experience in humanitarian and/or low- and middle-income settings * Problem-solver and action-oriented, creative, innovative * Strong communication and interpersonal skills * Fluency in written and spoken English   **Desirable:**   * Skills and experience in applied epidemiology in humanitarian settings * Skills in R * Fluency in written and spoken French, Arabic, or Spanish | | |
| **Additional job responsibilities**  The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience. | | |
| **Equal Opportunities**  The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures. | | |
| **Child Safeguarding:**  We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse. | | |
| **Health and Safety**  The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures. | | |
| **JD written by:** Ayesha Kadir | | **Date:** 21.12.22 |
| **JD agreed by:** Rachael Cummings | | **Date:** 11.01.23 |
| **Updated By:** | | **Date:** |
| **Evaluated:** | | **Date:** |