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| **TITLE:**  Humanitarian Advisor, WASH | | |
| **TEAM/PROGRAMME:** One Humanitarian Team | **LOCATION: UK** or any existing Save the Children International Regional or Country office **Worldwide** | |
| **GRADE**: C Mid-Senior level | **CONTRACT LENGTH:** 12 month fixed term contract | |
| **CHILD SAFEGUARDING:**  Level 2: *either* the post holder will have access to personal data about children and/or young people as part of their work; *or* the post holder will be working  in a ‘regulated’ position (accountant, barrister, solicitor, legal executive); therefore a police check  will be required (at ‘standard’ level in the UK or equivalent in other countries). | | |
| **ROLE PURPOSE:**  The Humanitarian WASH Advisor will provide technical assistance to ongoing humanitarian programs, serve potentially as a first responder to new emergencies, provide technical assistance and strategic planning, and contribute to new business development, global research priorities, and to state-of-the-art guidance. Technical support to country programs will include technical needs assessments, response strategy development, capacity development initiatives, mobilizing resources for emergency WASH activities, and implementation of the emergency WASH responses.  Another aspect of technical assistance and strategic planning will be gravitating around the emergency WASH in Health Care Facilities domain with potential appointment to support the quality and approach of Save the Children’s Emergency Health Unit (EHU) WASH programming.  The Humanitarian WASH Advisor is expected to bring forward the innovation component of the Humanitarian WASH team and global portfolio as elaborated below in the areas of responsibilities.  The Humanitarian WASH Advisor will be part of the Centre Humanitarian Technical Team (CHTT) of the One Humanitarian Team.  In the event of a major humanitarian emergency, the role holder will be expected to work outside the normal role profile and be able to vary working hours accordingly. | | |
| **SCOPE OF ROLE:**  **Reports to:** Global Head of Humanitarian WASH  **Staff reporting to this post: *NA***  **Direct: *NA***  **Indirect : *NA***  **Budget Responsibilities: *NA***  **Role Dimensions**: ***NA*** | | |
| **KEY AREAS OF ACCOUNTABILITY:**  **Drive Program Quality and Impact for Wash in Humanitarian Response**  **Strategic planning and program development (30%)**  Responsibilities / Technical competencies:  • Supports country offices in technical strategy development, pulling in senior technical specialists across the sector for in-depth technical input  • Provides support to COs to stay on track with their strategic objectives  • Applies global technical standards in support to programs  • Contributes to national, regional and global discussions in technical fora  • Applies an understanding of the importance of systems strengthening in achieving impact at scale  • Adopts good practice in risk assessment and monitoring or both internal and external risks  **Operational Support incl. Technical Assistance & Capacity Building, Deployments, Remote support, Backstopping responses, Programme Policy, Innovation & Learning (50%)**  Responsibilities / Technical competencies:  • Supports COs with general tech assistance to response teams;  • Liaises with Lead and Senior Advisors to bring in specialising tech system and apply global guidance;  • Frequently travels to provide in-country TA and be readily available to deploy to new emergencies, gap-fill for key technical positions – a back-up when appropriate HSTs aren’t available;  • Builds capacity of country offices and other sector staff to design and implement quality programs  • Applies a purposeful approach to data collection and use;  • Consistently uses a range of sources of relevant data and evidence to inform work;  • Applies understanding of when innovation has the potential to increase impact;  **Resource Mobilization & New Business Development Fundraising & Donor Engagement (15%)**  Responsibilities / Technical competencies:  • Supports emergency response teams to build a diversified portfolio of funding for the sector  • Contributes to agency knowledge and decision-making concerning pursuit of funding opportunities.  • Supports RO and CO to position, develop, review, and submit quality proposals in for emergency response;  • Provides technical inputs in the design, implementation and analysis of assessments required for the development of high-quality proposals;  • Provides input into appropriate design and/or implementation of program monitoring and evaluation activities – including the use of process and impact indicators, designing methods of data collection, data analysis, and reporting  • Stays informed of key donor strategic thinking and funding trends to ensure that proposals are responsive to donor requirements and priorities  **Advocacy/Representation/Relation Building (5%)**  Responsibilities / Technical competencies:  • Assigned to specific external/internal bodies to represent Humanitarian and to feedback into leadership team  • Liaises with other program areas and sectors, on specific opportunities  • Works in ways that support policy development, implementation and accountability  • Demonstrates an understanding of how to include the voice of children in programme and advocacy work | | |
| **BEHAVIOURS (Values in Practice**)  **Accountability:**   * holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values * holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.   **Ambition:**   * sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same * widely shares their personal vision for Save the Children, engages and motivates others * future orientated, thinks strategically and on a global scale.   **Collaboration:**   * builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters * values diversity, sees it as a source of competitive strength * approachable, good listener, easy to talk to.   **Creativity:**   * develops and encourages new and innovative solutions * willing to take disciplined risks.   **Integrity:**   * honest, encourages openness and transparency; demonstrates highest levels of integrity | | |
| **QUALIFICATIONS**  • Bachelor’s or Master degree on relevant discipline (e.g. Engineering, Public Health, Geology, Hydrogeology, Water Management, Water Sanitation and Hygiene) | | |
| **EXPERIENCE AND SKILLS**  Essential:  • Significant experience in delivering high quality humanitarian programmes and providing technical support.  • You have a minimum 5-7 years of proven experience working internationally in the management and/or coordination of humanitarian WASH programs expertise  • Considerable experience in needs assessment, program evaluation, and program development and writing of funding proposals and reports.  • Fair/Good understanding of Humanitarian WASH sector’s principles, practices, and policy priorities.  • Ability to undertake significant and regular international travel, often on a short notice, for more than 30% of time.   * Fluent spoken and written English   Desirable:  • Professional qualification in or closely related sphere  • Previous experience of working in a child-focused humanitarian organization.  • Additional languages, particularly French, Spanish and/or Arabic. | | |
| **Additional job responsibilities**  The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience. | | |
| **Equal Opportunities**  The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures. | | |
| **Child Safeguarding:**  We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse. | | |
| **Safeguarding our Staff:**  The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy | | |
| **Health and Safety**  The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures. | | |
| **JD written by:** | | **Date:** |
| **JD agreed by:** | | **Date:** |
| **Updated By:** | | **Date:** |
| **Evaluated:** | | **Date:** |