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| **TITLE:** Partnerships Advisor - Localisation Initiative |
| **TEAM/PROGRAMME:** SC Centre | **LOCATION:** Centre - London, UK or any existing Save the Children International Regional or Country office worldwide |
| **GRADE**: C Mid-Senior Level | **CONTRACT LENGTH:** 12 months with possible extension |
| **CHILD SAFEGUARDING:** Level 2: *either* the post holder will have access to personal data about children and/or young people as part of their work; *or* the post holder will be working  in a ‘regulated’ position (accountant, barrister, solicitor, legal executive); therefore a police check  will be required (at ‘standard’ level in the UK or equivalent in other countries). |
| **ROLE PURPOSE:** In line with the organisation’s Theory of Change, the Grand Bargain and principles of localisation, the Localisation Initiative has devised an ambitious, multi-year, transformational plan that will see us – and the wider sector - deliver more, better, and fairer impact through context-responsive, locally-designed, locally-led and locally–owned initiatives. The plan will do this by addressing fundamental challenges in the way current aid is delivered to enable and facilitate local actors’ own access to global resources for maximum impact for all– on their own terms.The Partnerships Advisor will play a critical role in the delivery of the Localisation Initiative in all contexts by transforming the approach to partnerships to shift power to children, communities and local actors. The Partnerships Adviser will lead one of the workstreams of the Localisation Initiative to drive localisation and partnerships, and will provide substantive inputs into all workstreams. The Partnerships Adviser will be responsible for delivering new tools and guidance (and/or substantial revisions) so that the overall partnership framework (policies, guidance etc.) is fit for purpose and applied in practice in line with the organisational localisation strategy, Partnership Standards, principles and risk appetite in all contexts. The Adviser will work with colleagues across the movement to support knowledge management, sharing of best practices and learning on partnership activities and innovations that advance localisation. In the event of a major event, deadline, incident or risk related to partnership work, the role holder may be expected to work outside the normal job description and be able to vary working hours accordingly. |
| **SCOPE OF ROLE:** **Reports to:** Head of Partnerships with dotted line to the Localisation Initiative Lead**Budget Responsibilities:** None**Role Dimensions**: The Partnership Advisor works across multiple teams and functions and across multiple levels within the wider Save the Children movement including with COs, RO(s), Centre and membersand may work closely with partner and peer organsiations.  |
| **KEY AREAS OF ACCOUNTABILITY:** * Lead the delivery of the Localisation Initiative Compliance workstream including development and ongoing project management of the workplan, associated monitoring, reporting and risk management, and production of impactful, user-friendly content products.
* Lead on key deliverables of the workstream, as appropriate and in coordination with the Partnerships team, such as a revision of partnership tools to amend the compliance requirements that are passed down to partners.
* Coordinate a working group for the workstream with representatives from across Save the Children global movement, ensuring clear roles, responsibilities, effective sharing of knowledge and resources.
* Ensure effective stakeholder engagement, communication and networking across a wide range of internal and external stakeholders. This includes ensuring that the engagement of local actors is done in a responsible and appropriate way across the LI workstreams.
* Collaborate effectively as a member of the Localisation Initiative team, developing and delivering aligned workplans and supporting shared objectives.
* Provide technical input to the implementation of other Localisation Initiative workstreams (Funding, Culture, and Organisational Model, as needed).
* Collaborate as a member of the Partnerships team to ensure close alignment and coherence within the team.
* Ensure that partnerships expertise from across the Movement is consulted in the development of the different workstreams, e.g. through engagement of the Partnerships Working Group (PWG) and country office partnership focal points.
* Identify, coordinate and ensure alignment with other related workstreams that sit outside of the LI remit (e.g. in partnerships, culture, operating models) and communicate implications for this work arising from the Culture and Organisational model workstream.
* Contribute to further development of the Local to Global for Impact ambition and the multi-year roadmap development for the ambition.
* Contribute to the prioritisation and development of the 2024 Localisation Initiative work plan.
* Contribute to knowledge management, sharing and learning across the Localisation Initiative, ensuring the representation of partners’ voices and their visibility.
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| **BEHAVIOURS (Values in Practice**)**Accountability:*** holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
* holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

**Ambition:*** sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
* widely shares their personal vision for Save the Children, engages and motivates others
* future orientated, thinks strategically and on a global scale.

**Collaboration:*** builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
* values diversity, sees it as a source of competitive strength
* approachable, good listener, easy to talk to.

**Creativity:*** develops and encourages new and innovative solutions
* willing to take disciplined risks.

**Integrity:*** honest, encourages openness and transparency; demonstrates highest levels of integrity

The post holder must commit to work in an international agency that respects racial diversity and fights racism in all forms; and to model positive behaviours and respect to all colleagues, partners and communities.  |
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| **EXPERIENCE AND SKILLS*** Significant senior experience working with rights-based approaches and or relevant thematic areas such as, but not limited to, partnerships, focusing on partnership management and or organisational capacity strengthening of civil society organisations and/or partnering with national and local actors in development and humanitarian contexts and localisation.
* Significant project or programme management experience in a large and complex international NGO or equivalent organisation.
* Proven ability to manage and influence a complex group of stakeholders, ensuring buy-in to a shared vision and project.
* Familiar with partnership management, partnership principles, participatory approaches and the localisation agenda.
* Strong analytical and communication skills and ability to summarize extensive and complex information.
* Significant training, facilitation and capacity building skills
* Familiarity with Microsoft Office and business intelligence/reporting/monitoring systems.
* Good attention to detail, able to work independently and use initiative.
* Proficiency in English (verbally and in writing).
* Commitment to the mission, vision and values of Save the Children.
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| **KEY COMPETENCIES** **Technical competencies:*** Inspires others to embrace the values and principles that underpin partnerships and the localisation agenda (Leading edge)
* Leads formal and informal engagement with diverse, strategic partners based on shared, long-term visions (Leading edge)
* Promotes the unique role of Save the Children in partnerships to promote the rights of children (Accomplished)

**Generic Competencies*** *Being the Voice of Children*: Utilises being part of a global movement to promote change in the policy and public sphere on child related issues
* *Advancing Equality & Inclusion*: Drives an enabling environment for gender equality and inclusion, and prioritising the most deprived and marginalised children
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| **Additional job responsibilities**The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience. |
| **Equal Opportunities** The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures. |
| **Child Safeguarding:**We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse. |
| **Safeguarding our Staff:**The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy |
| **Health and Safety**The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures. |
| **JD written by: Nicola Hypher**  | **Date: December 2022** |
| **JD agreed by:**  | **Date:**  |
| **Updated By:** | **Date:** |
| **Evaluated:** | **Date:** |